

SKIM BANTUAN LATIHAN (SBL)

OVERVIEW

Skim Bantuan Latihan (SBL) is the main scheme under HRDF and its objective is to encourage employers to retrain and upgrade their employees' skills in line with their operational and business requirements. Under SBL, employers are free to identify their own training needs and implement the training programme in stages.

SBL requires employers to make full payment for the training programme and reimbursement is based on employer claims.

TRAINING METHODOLOGY



IN-HOUSE

Min: 2 pax and Max : 35 – 40 pax

Own premise, hotel OR external training place



PUBLIC

Min : 1 pax and Max : 9 pax

Local / Overseas



COACHING AND MENTORING

Min : 1 pax and No Max pax

Can be applied in workplace settings to ensure continuous process of development.



JOB COACH

Min : 5 pax and No Max pax

A special training programme for person with disabilities (PWDs)



E-LEARNING (Online Distance)

Min : 1 pax and No Max pax

Conducted via electronic media, typically on the internet. Learning through curriculum outside of classroom.



DEVELOPMENT PROGRAMME

Min : 1 pax and No Max pax

Diploma, Degree, Master & PHD – Full time or Part time.

*CLAIMABLE COST

- Course fees
- Meal allowance
- Daily allowance
- Consumable Training Materials
- Hotel Rental Package OR Training Facilities Rental
- Airfare Ticket OR Transportation

**Others expenses please refer the Allowable Cost Matrix*

MINIMUM TRAINING DURATION



4 hours (1/2 day)

Submission via **eTRIS** under Skim Bantuan Latihan (SBL) must be submitted by employers **BEFORE** the training commences.

HOW TO APPLY?



APPLICATION

Online application through eTRIS system.
Documents required :

- Invoice / Quotation
- Training Schedule / Course Content
- Trainer's Profile



APPROVAL



CLAIM

Documents required

- Itinerary (airfare) – if any
- Receipt & Invoice (transportation) – if any

For more info about our scheme, please contact :

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